APPLICATION AND CONTRACT FOR EXHIBIT SPACE

1. CANCELLATION AND REFUNDS:
Cancellation Deadline is January 14, 2027
- In the event a Vendor chooses to cancel participation after January 29, 2027, and the Expo proceeds, the Vendor will be charged 100% of the booth costs.

2. (A) SALES POLICY: Exhibitors must be actively engaged in wholesale distribution and/or manufacturing of products for sale to the building supply retailer in Atlantic Canada. Services or products to be exhibited must be for resale to or for use by retail lumber building material dealers. Expo management, in its absolute discretion, reserves the right to refuse spaces to exhibitors, or at any time up to two weeks before the commencement of the Expo, to review qualifications of an exhibitor and the fitness of an exhibit and cancel any space reserved, if it determines an exhibitor is not engaged in manufacturing, distributing or selling products to lumber and building material dealers, or if for any other reason it fails or ceases to meet the criteria established by Expo management with respect to the qualifications of exhibitors and fitness of exhibits. Expo management shall act as sole judge of qualifications of exhibitors and the applicability and fitness of exhibits. Exhibitors are not permitted to have any dealer assistance or participation or identification with the operation of their exhibit. Exhibitors are asked to report any infractions to the Expo management so that remedial action, if necessary in the opinion of the Expo management, can be taken.

2. ***(B)*** Where Expo management determines any time up to two weeks prior to the commencement of the Expo, that an exhibitor fails or ceases to qualify for space, Expo management shall return to the exhibitor all deposits and booth rentals paid by the exhibitor, but shall not be liable for any other cost, damages or expenses incurred by the exhibitor arising out of or in any way connected with cancellation of this agreement.

3. ***BOOTH SPECIFICATIONS:*** All booths are ten feet by ten feet (10' wide x 10' deep). Curtain type backdrops and rail type separating bars between booths will be provided free of charge. Company identification signs are the responsibility of individual exhibitors. Rental of sundry items for exhibitor booth(s) such as tables, carpet, chairs, etc. is the responsibility of the exhibitor and can be arranged directly through the Expo Decorator or any other contractor of your choice. Any inquires should be made directly to your contractor.

4. ***(A) HEIGHT LIMITATIONS AND APPEARANCE:***
"Standard and Prefabricated Booths": large equipment or structures must be self supporting and free standing and shall be placed as close as possible to the rear of the booth in consideration of neighbouring exhibitors. ***Exhibitors must not unduly obstruct visibility of adjacent booths, i.e. 50% visibility allowance for booths on either side, (in-line booths).***

All exhibitors shall ensure that no obstacles, materials or coverings of any nature are placed over any aisle carpeting or allowed to protrude into any aisle.

4. ***(B) All booths more than 10 feet in height must have plan approved by the Expo Committee no later than Friday, January 29.***

5. ***(A) SIDE WALL PROJECTION: Projection of sidewalls from rear of booth more then 4 feet high must be limited to a maximum length of 5 feet 6 inches from the rear walls of the booth, allowing 50% visibility at the sides of exhibit.*** All sides and surfaces of exhibit (booth and signs) which are exposed to view must be properly finished and decorated. Expo management reserves the right to refuse entry, or to have removed, at the exhibitor's expense, any display which is not in accordance with these rules and regulations. If any doubt exists, or where a special case exists, the exhibitor must provide details and have such exhibit approved by Expo management prior to move-in.

5. ***(B)*** The ABSDA Building Supply Expo Committee may review booth appearance specifications with the exhibitor, prior to the Expo, and reserves the right to cancel the booth rental agreement should the exhibitor not, in the opinion of the Expo Committee, meet presentation requirements.

6. ***SOUND:*** Police your own booth(s) to be sure the noise level from any demonstrations or sound system is kept to a minimum and does not interfere with others. The use of sound systems or equipment producing sound is an exception to the rule, not a right. Expo management reserves the right to determine at what point sound constitutes interference with others and must be discontinued.

7. ***SOLICITING:*** Participating exhibitors have the exclusive right to promote or sell goods or services in this Expo. Any other parties will not be allowed to make any sale solicitations without the expressed written permission of Expo management. Exhibitors are asked to report any infractions to the Expo management so that immediate remedial action, when necessary in the opinion of Expo management, can be taken. ***Distribution of samples, souvenirs and promotion material and solicitation of business must be confined to the exhibitor's own space(s). No displays are permitted outside the complex.***

8. ***BOOTH RENTAL:*** Rental fees cover space(s) inside the Halifax Convention Centre. Any requirements for additional space must be cleared with Expo management and a fee will be charged to cover such space(s).

9. ***TERMS: Payment of booth space is required no later than January 29, 2027.***

10. ***SUB-LETTING OF ANY SPACE:*** Exhibitors shall not sub-let or transfer any portion of their rented space(s).

11. ***SHIPPING INSTRUCTIONS: All shipments of merchandise and display materials should be PREPAID and consigned to the ATLANTIC BUILDING SUPPLY DEALERS ASSOCIATION c/o Halifax Convention Centre, 1650 Argyle Street, Halifax, NS B3J 2B5, and routed to arrive on (not before) March 1, 2027.*** The organizers will assist in the moving of heavy equipment. The organizers will not be responsible for any loss or damage to exhibits or displays.

NOTE: The exhibitors should clearly mark their identifying company name and booth number(s) on all cartons and crates so that they will be placed in the proper area on arrival.

12. ***MOVING IN:*** Exhibitors may commence booth set up at ***12:00 Noon March 1, 2027. Exhibitors must have their booths fully set up, merchandised and decorated no later than 3:00 p.m., Tuesday March 2, 2027.*** All Exhibitors are responsible to meet and/or exceed the Nova Scotia Occupational Health & Safety Regulations. ABSDA wants to ensure Health & Safety is demonstrated at all times during the Expo.

13. ***STORAGE OF CRATES:*** Exhibitors are responsible for storing their own crates, but the Expo Committee, with the help of the Halifax Convention Centre authorities, will provide space for this purpose. Any crates, cartons or other packing materials stored at any location other than in the spaces designated by the Expo Committee or Halifax Convention Centre authorities, shall be removed at the expense of the exhibitor and shall be disposed of without liability for damages or otherwise by either the Expo Committee or the Halifax Convention Centre authorities to the exhibitor.

MOVING OUT: The moving out period is Thursday, March 4, 2:00 p.m. to 7:00 p.m. and Friday, March 5, 2027, 8:00 a.m. to 12:00 p.m. (Noon).

15. ***(A) LIABILITY:*** Exhibitor firms must carry adequate liability insurance with a minimum $2,000,000 limit to protect other exhibitors, attending delegates, the Expo organizer and yourself. ABSDA will require written proof of adequate insurance 60 days prior to the Expo opening day.

15. ***(B) INSURANCE:*** Neither Atlantic Building Supply Dealers Association nor the Halifax Convention Centre will be responsible for damage, theft, or personal injury however caused nor for goods sent to the Halifax Exhibition Centre before or remaining after the exhibit nor while in transit to or from the exhibit or during the Expo.

15. (C) ALCOHOLIC BEVERAGES, FOOD AND BEVERAGE SERVICES: No alcoholic beverages of any kind shall be consumed, served, distributed, stored, or brought onto the premises during the Expo without written permission. The Halifax Convention Centre retains the exclusive rights to the sale, service, distribution, and provision of all food and beverage products within the facility. No outside food, beverages, alcohol, catering services, or hospitality items may be brought into, distributed, sold, or served within the venue without written permission.

15. ***(D) INDEMNITY:*** The exhibitors shall be solely responsible for and answerable in damages for all acts or omissions due to or caused by any person at any time while the exhibitor is in occupation of the assigned booth(s) or any portion thereof and shall agents or anyone for whose actions or defaults the Association would be responsible for all claims or losses arising from or in connection with such acts or omissions.

16. ***(A) LIMITATIONS ON RENTALS:*** The Association assumes no liability for fulfillment of the lease contract with exhibitors for space if prevented therefrom by any of the following causes: partial or total destruction of the premises by fire, an act of God, the public enemy, strikes, operations of law, or any other cause beyond the control of the Association. The Association will, however, in the event of their not being able to provide the exhibit space(s) for any of the above-named reasons, reimburse space renters prorata on any amount paid in, less any and all legitimate expenses incurred by reason of the lease contract, including advertising, salaries, etc.

16. ***(B)*** The Association reserves the right, in case the exhibitors shall (I) fail or refuse to comply with the orders or requests of the Association, or (ii) permit any conduct or act which in the opinion of the Association is improper, or renders it inadvisable that the exhibitors shall be allowed to continue carrying on business under this agreement or (iii) fail to comply with the terms and conditions herein, to forthwith terminate this agreement and take possession of the assigned booth(s) and at the cost of the exhibitor remove him and all property therefrom, and the Association shall not, nor shall damages or otherwise by reason of such termination or removal and notwithstanding such termination or removal the exhibitor shall pay in full the fee set out above.

17. The exhibitor agrees to comply with the terms and lease agreement between Halifax Convention Centre and ABSDA, and also to comply with the orders and regulations of the Association.

18. ***BINDING OF CONTRACT:*** This agreement shall not be binding until accepted by the Association and then subject to the terms and conditions of clause 2 above. The exhibitor shall not be entitled to exhibit in the Expo unless the rental has been paid in full.